

**To the Chair and Members of the
SCHOOLS CHILDREN AND YOUNG PEOPLE'S OVERVIEW & SCRUTINY PANEL**

**OVERVIEW & SCRUTINY SCHOOLS CHILDREN AND YOUNG PEOPLE'S PANEL
WORK PLAN REPORT 2012/13 (MARCH UPDATE)**

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Councillor Eric Tatton Kelly - Cabinet Member for Schools Children and Young People	All	None

EXECUTIVE SUMMARY

1. This report provides an update on the Panel's work plan.

EXEMPT INFORMATION

2. Not exempt

RECOMMENDATIONS

3. The Panel is asked to:-
 - (a) consider and comment on the revised work plan attached at Appendix A; and
 - (b) Identify any areas for consideration by the Panel for the period 2013/14.

BACKGROUND

4. The Panel agreed its 2012/13 work plan at its meeting on 27th June. This report provides an update on key issues relating to the work programme attached at Appendix A. Members are reminded that the work plan is a live document to be regularly reviewed and updated. Appendix A also provides an ongoing summary of issues considered together with the impacts and outcomes resulting from the Panel's work and this will also be updated on a regular basis.

ISSUES FOR CONSIDERATION

Out of Authority Placements of Children in Care

5. Attached at appendix B is the Mayoral response to the recommendations made by the Panel following its review on out of authority placements of children in care. Earlier in the agenda the Panel will be receiving a verbal update on the current position from the Director of Children and Young People's Service and the Senior Procurement Category Manager.

Review of Careers Advice and Guidance

6. The final meeting to receive information from the private sector following a meeting of the Work and Skills Board in January, was received together with information on the current provision in schools. Members proposed recommendations for consideration at the Regeneration and Environment meeting on 18th March, 2013. A copy of the recommendations and outcome will be available at the meeting.

Minutes of the Children's Trust Board 15th November, 2012 and 10th January, 2013 Corporate Parenting Panel 4th December, 2012, 5th February and 5th March, 2013

7. Minutes of the last meetings of the Children's Trust Board dated 15th November, 2012 and 10th January, 2013 are attached at appendices C and D. Minutes of the meeting held on 21st February, were not available at the time of distribution.
8. Corporate Parenting Panel 4th December, are attached at appendix E. Minutes of the 5th February, and 5th March, were not available when the report was circulated.
9. The Scrutiny representatives will also provide an update at the Panel meeting.

2013/14 Work Plan

10. Members will have the opportunity at the start of the next civic year, through the informal work planning session in May, to consider what review work they may wish to undertake during 2013/14. The Panel is asked if there are any particular issues Members wish to be proposed for consideration at this stage.
11. It was suggested at the last meeting that the Special Educational Need Review be considered at the June meeting.

OPTIONS CONSIDERED

12 There are no specific options to consider within this report as it provides an opportunity for the Panel to develop a work plan for 2012/13 and 2013/14.

IMPACT ON COUNCIL'S KEY OBJECTIVES

Priority Theme	Mayor's Priorities for 2011/12	Implications of this initiative
1. Creating a strong, connected and inclusive economy	<ul style="list-style-type: none"> • Drive forward the Doncaster economy • Get the balance of public and private transport right • Promote Doncaster as a tourist destination • Regenerate Doncaster's town centres 	<p>The Overview and Scrutiny function has the potential to impact upon all of the council's key objectives by holding decision makers to account, reviewing performance and developing policy through robust recommendations, monitoring performance of council and external partners services and reviewing issues outside the remit of the council that have an impact on the residents of the borough.</p>
2. Developing stronger communities	<ul style="list-style-type: none"> • Encourage community harmony and cohesion. Treat people as individuals, not by reference to labels and artificial groupings 	
3. Increasing and improving housing	<ul style="list-style-type: none"> • Raise housing standards 	
4. Protecting and improving all our children's lives	<ul style="list-style-type: none"> • Continue to improve education and skills • Build on a strengthening Children's Service 	
5. Improving health and support for independent lives	<ul style="list-style-type: none"> • Encourage attitudes of self-reliance, self-improvement and mutual respect within Doncaster communities 	
6. Tackling crime and anti-social behaviour	<ul style="list-style-type: none"> • Reduce crime and all forms of anti-social behaviour 	
7. Creating a cleaner and better environment	<ul style="list-style-type: none"> • Continue to protect the environment from developers, decay and architectural vandalism 	
8. Internal Transformation	<ul style="list-style-type: none"> • Ensure local people get value for money from council services 	

RISKS AND ASSUMPTIONS

13. To maximise the effectiveness of the Overview and Scrutiny function it is important that the work plan devised is manageable and that it accurately reflects the broad range of issues within its remit. Failure to achieve this can reduce the overall impact of the function.

LEGAL IMPLICATIONS

14. The Council's Constitution states that subject to matters being referred to it by other part of the Full Council, OSMC or the Executive and any timetables laid down by those references the Schools, Children and Young People's Panel will determine its own work programme (Overview and Scrutiny Procedure Rule 6c).
15. Overview and Scrutiny Panels Terms of reference - 3 states that the Panel be empowered to establish ad hoc working groups from within its membership, to undertake project and policy development work, to meet the objectives and targets of its annual work plan.
16. Overview and Scrutiny Procedure Rule 15 (a) states that where, in the opinion of the Chair of an Overview and Scrutiny Panel, the matters under discussion are relevant to matters referred to other Scrutiny Panel(s) he/she shall consider to what extent to invite the participation of the Chair and/or other Members of the other Panel in the deliberations

FINANCIAL IMPLICATIONS

17. The budget for the support of the Overview and Scrutiny function 2012/13 is not affected by this report however, the delivery of the work plan will need to take place within agreed budgets. There are no specific financial implications arising from the recommendations in this report. Any financial implications relating to specific reports on the work plan will be included in those reports.

CONSULTATION

18. The work plan has been developed in consultation with Members and officers.

CONTACT OFFICER AND REPORT AUTHOR

19. Christine Rothwell
Scrutiny Officer
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Background Papers

None

Chris Pratt
Director Children and Young People's Services

Minutes of the Children's Trust Board meeting held on 15th November 2012
6pm to 8pm
at Carr House Centre, Danum Road, Doncaster

<u>Members</u>	<u>Title</u>	<u>Representing</u>
<u>Present</u>		
Olivia Wakefield (Chair)	Youth Councillor	Doncaster Youth Council
Chris Pratt	Director	DMBC Children and Young People's Service
Georgia Wren	Youth Councillor	Doncaster Youth Council
Serena Pearce	Youth Councillor	Doncaster Youth Council
Cllr Hilary McNamee	Councillor	DMBC Observer Chair of the Schools Children and Young People Scrutiny Panel
Christina Harrison	Assistant Director	RDASH
Jacqui Wiltschinsky	Assistant Director	Public Health
Jasmine Womack	Youth Councillor	Doncaster Youth Council
Charlie Lavemai-Goldsbrough	Youth Councillor	Doncaster Youth Council
Mil Vasic	Assistant Director	DMBC Children and Young People's Service
Andy Kent	Chief Inspector	South Yorkshire Police
Chris Hickson	Chair	Corporate Parenting Board
<u>In Attendance</u>		
Val Cadwallander-Willoughby	Development Manager	Doncaster Safeguarding Children Board & Children's Trust
Deb Burton	Young People's Training Coordinator	Doncaster Youth Council
David Welch		DMBC
Nick Jarmain (Shadowing J Wiltschinsky)		Public Health
Miss Hibbert		McAuley School Supporting Peer Mentoring presentation
Jack Carling		McAuley School Supporting Peer Mentoring presentation
Josh Carling		McAuley School Supporting Peer Mentoring presentation
<u>Apologies</u>		
Paula Jackson-Key	Participation Development Manager/Partnership	Voluntary and Community Services
Leah Wren	Youth Councillor	Doncaster Youth Council
Emma Winstanley	Youth Councillor	Doncaster Youth Council
Steve Copp	Station Manager	South Yorkshire Fire & Rescue Service

Jo Moxon
Elaine Hirst
Heather Doherty
Catherine Brown
Cllr Eric Tatton-Kelly
Ian Hanks

Assistant Director
Co-Director of DARTS (Doncaster Community Arts)
Youth Councillor
Head Teacher
Councillor
External Relations Manager

DMBC Children and Young People's Service
Community & Voluntary Service
Doncaster Youth Council
Secondary Schools
Lead Member for Children and DMBC Children's Social Care
Jobcentre Plus

1. Welcome and Introductions

1.1 Olivia chaired and welcomed everyone to the meeting and introductions were made.

2. Apologies

2.1 Apologies were received and are noted above.

3. Minutes

3.1 The minutes of the previous meeting dated 25th October 2012 were agreed as an accurate record.

4. Matters Arising & Actions

4.1 There were no matters arising and the actions from the previous minutes were completed.

5. Presentation of the Prototype of Donny App

5.1 Mil talked about the idea for Donny App which was discussed at previous Children's Trust meeting and that David Welch had now developed the prototype and would be demonstrating it at the meeting tonight.

5.2 David demonstrated the website that has been developed and explained how this would work and look in the form of an App which could be used on all mobile devices.

5.3 The website/app would contain information about events, articles, directory of services and maps of services in Doncaster.

5.4 The Trust members all agreed that this was looking like what had been discussed previously and what was wanted and thanked David for his time in developing the prototype.

5.5 There were a lot of questions and queries raised which David and Mil were able to answer, a summary of these are below.

- Good for adults to use to know what their children and young people may wish to attend
- To put information on the app there would be an online form for people to complete which would be moderated
- Want to encourage local businesses to promote on the app
- The members talked about how it would be promoted

5.6 There is still a lot of work to be done before it can go live such as being accredited and working with the communications team to see how best it can be promoted. It was felt that once up and running people would share it on other social media sites such as Twitter and Facebook and through schools.

5.7 David explained that it would take another couple of months to launch the website before the app could be developed.

5.8 All agreed that it was a good start and looked great.

6. Workshop - Peer Mentoring Presentation

6.1 Olivia introduced Georgia to the group and explained that she would be providing a presentation about Peer Mentoring.

6.2 Georgia explained that she had a video about the McAuley Buddies which would show how peer mentoring works. The video showed young people talking about what they did at the school, what training they had undertaken to be able to carry out their role and what effects peer mentoring have had on other young people.

6.3 Following the video Georgia gave a presentation which further outlined peer mentoring including how the system works and training. She went on to explain that it is ASDA accredited and McAuley's have won the Diana Award for the last four consecutive years. She explained that peer mentoring occurs in other schools but in different forms.

6.4 Georgia talked about how peer mentoring work could link into the Children and Young People's Five Year Plan under the priority of Staying Safe and Having Fun and also has links to Aspiring young people.

6.5 The project is also working towards an anti-bullying charter mark in Doncaster.

6.6 Georgia explained that some questions had been produced which she would like discussing in the workshops. She also thanked those people attending tonight for supporting the presentation and the work of peer mentoring. Those who helped with the workshop were, Miss Hibbert from McAuley School, Josh and Jack Carling.

6.7 The Trust members split into two groups for the workshop session and the following are the questions and that were discussed and the feedback from each group.

1. Do you think it will benefit the school community to have a peer mentoring scheme in every school?
2. What would be the benefits of having peer mentoring in school?
3. Do you think that the McAuley resources would work in other schools?
4. Should there be a locally recognised 'branding' for peer mentoring schemes?
5. How do we take this forward in the 5 year plan and link it into the work we are doing?

Both groups agreed that yes it would benefit the school community. The groups also said that primary schools and younger age groups would benefit also. It was also suggested that mapping which schools had what in place would be useful.

The groups agreed that it would be useful to have an extended charter mark in Doncaster. It was felt that having an agreed set of standards which could be adopted by all schools was a way to progress this area of work. Annual checks of compliance with these standards and what work was being achieved would also be beneficial.

It was felt that peer mentoring went wider than bullying and work could be linked with emotional wellbeing.

A Children in Care buddy system would also be of value.

It was agreed that training and awareness raising would enable peer mentoring to be progressed.

7. Priorities Progress Updates Reporting Template

7.1 Chris explained that Val had produced a timetable for which priorities would be reported at which Trust meeting in 2013. It was agreed that four priorities each meeting would be too lengthy and that two or three would be enough.

7.2 Some priorities would have to be timetabled better to fit in with the timescales in work plans for example the Youth Council priorities.

7.3 Chris also talked about the progress report template and said that this should be used by the leads to update the Trust on the progress of each priority from January.

7.4 Val said that the Work Plan for 2013 would be uploaded to the website once a lead for Raising Aspirations was agreed.

7.5 Chris agreed to contact the representatives of primary and secondary schools again and talk about their attendance at future Trust meetings.

Action: Val to re-do the timetable as per above for reporting to commence in January 2013.

Action: Chris to contact primary and secondary representatives about attendance at future meetings.

8. Future dates for Children's Trust Board Meetings 2013

All meetings will be held from 6pm to 8pm, please note the venues

10th January 2013 – Room 20, Carr House Centre

21st February 2013 – Hall, Elmfield House

11th April 2013 – Hall, Elmfield House

23rd May 2013 – Room 17, Carr House Centre

4th July 2013 – Room 17, Carr House

15th August 2013 – Hall, Elmfield House

26th September 2013 – Room 17, Carr House

7th November 2013 – Room 17, Carr House

19th December 2013 – Hall, Elmfield House

Any other business

Olivia thanked all for their contributions to the meeting and as this is the last meeting this year wished everyone a happy Christmas.

Future agenda items:

- Workshop from DARTS – January - to be confirmed
- Workshops on Emotional Health and Wellbeing and Mental Health and Raising Aspirations and profile of children and Young People, CAHMS presentation - January
- Progress updates on all Children's Trust priorities as detailed in the 2012/13 Work Plan – each meeting

The meeting closed at 7:55pm

Minutes of the Children's Trust Board meeting held on 10th January 2013
6pm to 8pm
at Carr House Centre, Danum Road, Doncaster

<u>Members</u>	<u>Title</u>	<u>Representing</u>
<u>Present</u>		
Olivia Wakefield (Chair)	Youth Councillor	Doncaster Youth Council
Chris Pratt	Director	DMBC Children and Young People's Service
Ellie Lowther	Youth Councillor	Doncaster Youth Council
Serena Pearce	Youth Councillor	Doncaster Youth Council
Christina Harrison	Assistant Director	RDASH
Jacqui Wiltschinsky	Assistant Director	Public Health
Jasmine Womack	Youth Councillor	Doncaster Youth Council
Charlie Lavemai-Goldsbrough	Youth Councillor	Doncaster Youth Council
Mil Vasic	Assistant Director	DMBC Children and Young People's Service
Andy Kent	Chief Inspector	South Yorkshire Police
Ian Hanks	External Relations Manager	Jobcentre Plus
Steve Copp	Station Manager	South Yorkshire Fire & Rescue Service
Lee Golze		NHS DCCG
Paula Jackson-Key	Participation Development Manager/Partnership	Voluntary and Community Services
JP Heseltine		Chair CIC
Barbara Jukes	Youth Councillor	Doncaster Youth Council
Cllr Eric Tatton-Kelly	Councillor	Lead Member for Children and DMBC Children's Social Care
<u>In Attendance</u>		
Val Cadwallander-Willoughby	Development Manager	Doncaster Safeguarding Children Board & Children's Trust
Deb Burton	Young People's Training Coordinator	Doncaster Youth Council
<u>Apologies</u>		
Emma Winstanley	Youth Councillor	Doncaster Youth Council
Elaine Hirst	Co-Director of DARTS (Doncaster Community Arts)	Community & Voluntary Service
Catherine Brown	Head Teacher	Secondary Schools
Yvonne Buckley	Head Teacher	Primary Schools
Diane Lawson	Head of Student/Staff Welfare	Doncaster College

Aysha Ahmed
Amy Horsfield

Youth Councillor
Youth Councillor

Doncaster Youth Council
Doncaster Youth Council

1. Welcome and Introductions

1.1 Olivia chaired and welcomed everyone to the meeting and wished everyone a happy new year. Introductions were made.

2. Apologies

2.1 Apologies were received and are noted above.

3. Minutes

3.1 The minutes of the previous meeting dated 15th November 2012 were agreed as an accurate record.

4. Matters Arising & Actions

4.1 Val informed the group that the action to produce a reporting timetable of the work plan priorities was complete. Copies were emailed to members and also available at the meeting.

4.2 Chris explained that he attends regular meetings with secondary and primary schools. Membership of the Children's Trust is on the agenda and Chris will continue to urge people to appoint members to the Trust.

5. Work Plan Monitoring

- **Priority: 4-6 Year Olds Experiences**

5.1 Chris talked about the background to this priority and that it is a pilot scheme to look at new experiences of 4-6 year olds. Kirk Sandall Children's Centre and local schools in that area have piloted this and work is now complete. The progress update report, (attached at Appendix 1) outlines the full details including what has been done so far and what more needs to be done, in particular how this can be rolled out to other parts of Doncaster. The members raised some questions to be considered including how targeting more families could be funded. It was asked whether this area of work could be linked to Public Health priorities. It was also mentioned that the project would benefit from local business involvement. Ina Hanks said he would like to contribute to future work in relation to jobs and employment.

- **Priority: Champion Sports In/Around Doncaster**

5.2 Debbie talked about this priority which came about on the back of the Olympics and the desire to promote sports across Doncaster. Debbie explained that there has always been a lot of support for the return of the sports pass which was a Government funded initiative. Work has been done to launch a similar pass but one which will give service providers more information in relation to attendance, gender, age etc. Debbie talked about sport taster sessions and better promotion of this. A sports directory was also talked about and the need for a more comprehensive directory and linking into Donny App. The Youth Council and sports providers are to meet again to further this work. The DCLT and Youth Council have asked if they can attend the May Children's Trust meeting to present their plans. Full details of the progress of this priority can be seen at Appendix 2.

6. Donny App Marketing Action Plan

6.1 Debbie talked through the action plan that the Youth Council members have produced. Debbie first talked about the immense amount of time and effort David Welch has contributed to developing the Donny App so far. Members noted this and wanted to thank David for his hard work.

6.2 The marketing action plan includes plans for the design of stickers to promote Donny App; stakeholder meetings; website population; how to take into schools; and Campaign launch for Easter holiday.

6.3 Debbie explained that here is a cost implication to using stickers and the members of the Trust agreed to support this.

6.4 The stakeholders meeting has been arranged for the 19th February 2013 from 1pm to 2.30pm and will be held in the new chambers at the Civic Building. Invitations have been sent out.

7. Workshop – Emotional Well Being and Mental Health

7.1 Lee Oliver from CAMHS gave a presentation to the members and paper copies of the presentation were handed out in the meeting.

7.2 Lee asked members to define what 'mental health' meant. A discussion took place following a variety of definitions but all agreed it was difficult to find a definition.

7.3 Lee went on to talk about mental health and well-being and the services that are available in Doncaster.

7.4 The Chair thanked Lee for his very interesting and informative presentation. Lee was asked if he would return to a future meeting to help us understand Doncaster specific issues and more about the services that are provided. Lee said he would be happy to do this.

Olivia thanked all for attending the meeting and members were asked to note the date, times and venues for future meetings.

8. Future dates for Children's Trust Board Meetings 2013

All meetings will be held from 6pm to 8pm, please note the venues

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26th September 2013 – Room 17, Carr House

7th November 2013 – Room 17, Carr House

19th December 2013 – Hall, Elmfield House

Future agenda items:

- DCLT and Youth Council to present plans for the priority 'Champion Sports In/Around Doncaster' 23rd May 2013 meeting
- Further work on Mental Health and Well-Being – Lee Oliver CAHMS
- Progress updates on all Children's Trust priorities as detailed in the 2012/13 Work Plan – each meeting

The meeting closed a little after 8pm

Appendix 1

PROGRESS ON CHILDREN'S TRUST PRIORITIES Report to Doncaster Children's Trust of 10 January 2013

Priority: 4-6 Year Olds Experiences

Lead: Chris Pratt

What are we seeking to achieve?

What will change by 2016?

- We will increase the number of young people with marketable qualifications and skills
 - to give them the best chance of quality jobs, and
 - to contribute to a prosperous local economy by recognising the broad range of ways in which children achieve success and satisfaction, and by offering all children and young people opportunities for new and exciting experiences.
- We will begin to develop the Doncaster Passport to Success for 0-19 year olds, through a pilot programme with 4-6 year olds; a number of children to be a part of '10 new experiences before you are 4/5/6'.

What will we do in the first year? (by 2012)

We will begin to develop the Doncaster Passport to Success for 0-19 year olds, through a pilot programme with 4-6 year olds; a number of children to be a part of '10 new experiences before you are 4/5/6'.

Delivery Plan

- Focus on 3-5 year olds – to maximise opportunity for Family Involvement
- Establish working group
- Collate long list of appropriate experiences working with early years practitioners and teachers
- Design passport
- Define available resources
- Roll-out pilot programme through Children Centres and Schools
- Map our programme for different age groups
- Evaluate Pilot programme

What progress has been made so far?

- This report outlines the progress of the Inspiring Success Project to date including the confirmation of the 10 experiences as agreed by the families taking part. The Children's University also recently visited the centre to register us as a learning destination to enable families to use the passports to receive stamps and learning hours for the activities completed at the centre.
- A group of 10 families have been identified by the pyramid schools in our area. Two families from each school were identified. 80% of the families are from workless households. In addition some of the families have other needs such as having a child with a disability. All 10 families agreed to be part of the project and attend an initial informal coffee morning to discuss the 10 experiences and express their views and ideas.
- An initial meeting took place on Friday 25th May. 5 out of the 10 families attended the meeting. We explained the project to them and then asked for feedback about the provisional experiences we had identified. Families were enthusiastic and excited about some of the activities and felt that for some of their children they would be new exciting experiences.
- Families decided that they did not want swimming to be part of the experiences as this was something they did anyway. They decided instead that they would like to do an activity related to Art or Drama and we had a discussion about accessing the Doncaster Arts at The Point. Families were happy with all other experiences. Those

families who did not attend the meeting either received a home visit or telephone call to further engage them with the project. Families chose the Family Learning Project 'Story Sacks' as the first experience. This seemed appropriate as a light start to engage families and assist them to build relationships and confidence as well as well as tying in well with the further experiences later in the project around Reading and Literacy.

- 6 out of the 10 families engaged in the first experience, the four families who did not attend have stayed in contact with the centre and have committed to the next activity. All families who attended created a Story Sack around a book that they felt would appeal to their child. This was then shared with the children at home to encourage sharing and reading together as a family.
- In the (2012) summer holidays children and families took part in the 'community adventure'. We explored local green spaces together, taking part in outdoor based activities that families can continue in their own time together and developing children's explorative skills. Following on from this was 'Ready, Steady, Cook' where families including the children learnt to cook healthy meals together and ways that children can be more involved in cooking meals.
- During October half term 2012 families took part in a Forest School workshop. They also have a visited the college seeing different departments and experiencing activities and workshops such as the leisure and tourism section where the children go on the fuselage of an aeroplane. Parents/Carers also saw what the college had to offer and start to make plans for the future. This was also be the first introduction to further education for the children.

What more needs to be done and by when?

What?	When?
<ul style="list-style-type: none"> • Finish the project with a celebration at the college where families and children will receive certificates for their overall achievement and be provided with resources by the Children's Centre to enable them to continue extending on the experiences as a family. 	<p>By 31 March 2013</p>

<ul style="list-style-type: none">• Evaluate the project half way and at the end gaining feedback from families about the impact of the activities and compare this to the initial questionnaires that families completed at the start of the project. We will then follow up with the families approximately 6 months later to ascertain if they are still benefitting from the project and what they have done as a result of the activities.• Children's Trust Board to consider next phase i.e. How we roll out to other parts of Doncaster.	<p>By 31 March 2013</p> <p>By 30 April 2013</p>
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Appendix 2

PROGRESS ON CHILDREN'S TRUST PRIORITIES Report to Doncaster Children's Trust

Priority: Champion Sports In/Around Doncaster

Lead: Youth Council/Debbie Burton

What are we seeking to achieve?

Champion Sports In / Around Doncaster

- Develop a Sports Directory for Young People
- Champion the return of the Sports Pass
- Work with partners to encourage Taster Sport programmes for young people to access

What progress has been made so far?

- Youth Council have had meetings with DMBC Cultural Manager, DCLT, Keepmoat and discussed their plans for Priority 1.
- Sports Directory - Sports Directories do exist but YC would like a more comprehensive directory that includes all so that young people have one point of contact for information. (Tie into Donny App)
- Sports Pass – There are plans in place to re launch a pass similar to Previous pass but new one will give Service providers more information, ie attendance, gender, age. This will be developed in partnership with YC and DCLT and hopefully be in place by summertime 2013.

<ul style="list-style-type: none"> • Sport Taster sessions – Already happening but agreed needs better promotion to young people across Borough, YC/Active Involvement Team agreed to help produce a Promotion Strategy in place. (Youth Surgeries, School Councils, Donny App) 	
What more needs to be done and by when?	
What?	When?
<ul style="list-style-type: none"> • Another meeting date has been set with sport providers and YC to carry on work. • Promotion Strategy needs to be produced. • DCLT and YC would like to bring plans to Trust Board once almost complete. 	<p>Jan 13</p> <p>Feb 13</p> <p>23/5/13</p>

THE CORPORATE PARENTING BOARD MINUTES
4 December 2012

Present: John-Paul Heseltine – Young Person (Chair)
 Chris Pratt – Director, CYPS
 Councillor Andrew Bosmans – Overview and Scrutiny
 Ian Walker – Head of Service, Children In Care
 Christine Hargreaves – Head of Virtual School
 John Betts – Active Involvement Co-Ordinator
 Pat Higgs – Assistant Director, Adults and Communities
 Angie Storer – Doncaster PCT
 Christopher Hickson - Foster Carer
 Jamie Hartshorne – Young Person
 Raza Zade – Young Person
 Savanagh Crooks – Young Person
 Daniel Lee – Young Person
 Kate Utley – Notetaker

Apologies: Councillor Eric Tatton Kelly – Cabinet Member for CYPS
 Vicki Lawson – Assistant Director, CYPS
 Ruth Winter – Investment Planning Officer
 Theresa Siverns – Head Teacher, Mallard Primary School
 Pippa Dodghson – Head Teacher, Hall Cross Secondary School
 Suzannah Cookson – Designated Nurse for Safeguarding & LAC
 Maria Rydel – Foster Carer
 Janice Jinks – Foster Carer
 Anna Reddish – Carer
 Deborah Mitchell – Young Person

Introductions and apologies were completed. The minutes of 6 November 2012 were agreed.

	Action	Completed
<u>Matters arising from the previous minutes</u>		
<ul style="list-style-type: none"> <i>Principles of the CPB.</i> Board members were asked if they knew the principles of the CPB. It was decided that the presentation regarding the principles of the CPB should be shown at the next CPB meeting. <p>The presentation should also be shown at the CIC managers meeting.</p>	<p>Principles of the CPB to be added to December's agenda</p> <p>Ian to ask Sharon to send out the available dates</p>	Ongoing

<p>Update – JP confirmed the presentation was shown at the CIC managers meeting. Ian informed that he wants the managers working closer together with the young people to ascertain their views.</p> <p>The principles were considered and it was decided that an example of what each principle actually means should also be provided. The group also felt the principles should have been supporting health and wellbeing and ensuring children have a good social life to enable their development.</p>	<p>The presentation should be distributed to all appropriate people, and be presented to the leadership team and to councillors. The principles should be distributed for consultation throughout the council.</p>	
<ul style="list-style-type: none"> • <i>Social workers should be involved with the CPB.</i> A brief summary of who the CPB is and what it does, and how it links to Children In Care Council and Children’s Trust Board, should be presented to the managers forum to enable managers to have an understanding of the CPB. Subsequent to this social workers may be able to attend the meeting. 	<p>A presentation will take place to all managers in CYPS including Social Care Team Managers the Managers Forum on 5 November</p>	Ongoing
<ul style="list-style-type: none"> • <i>A link should be formed with the Children’s Trust Board, and members from that board should attend the CPB and vice versa.</i> Olivia Wakefield from the Youth Council is attending the CPB tonight and John-Paul Heseltine a Youth Council meeting. A Children’s Trust Board meeting has not been held since the last CPB so this link has not yet been formed. Chris Hickson asked if he could attend the Children’s Trust Board. JP attended and has been asked to become a member. <p>Update – Chris Hickson confirmed he attended the last Children’s Trust Board meeting and found it very interesting. He explained young people and foster carers have still not got enough information about the groups such as CPB and CIC Council, which young people can attend. He explained he has spoken with Sue May, Fostering Team Manager and the next fostering newsletter will include this information.</p>	<p>Olivia to seek approval from Children’s Trust Board for Chris Hickson to attend.</p> <p>Update required form Chris.</p>	Yes
<ul style="list-style-type: none"> • <i>Changes in Foster Carers’ Allowances.</i> A young person or their ideas should be presented to the foster carers’ representative meeting which Tim 	<p>Foster carers’ representatives</p>	Ongoing

<p>Clayton attends. Chris Hickson informed that they would be willing for a young person to attend the meetings to show them what is discussed, and to continue to promote a link between young people, foster carers and the service.</p>	<p>Raza Zade to attend 17 January meeting</p>	
<ul style="list-style-type: none"> <i>Young people would like a £10000 budget to action their proposals – young people to complete an action plan.</i> Chris Pratt informed that the £10000 budget has been agreed, but the action plan must be completed before the funding can be released. Christine informed that it was discussed at the last CIC Council but they ran out of time to complete a plan. <p>Update – Christine circulated a spread sheet regarding the expenditure for the CIC Council. She informed that they have already spent some of the £10,000 budget on refreshments, resources and residential.</p> <p>The ‘Celebrating Success’ events have been deferred to March 2013 due to the move to the new building.</p> <p>Some of the £10,000 budget will be spent on providing incentives for the children and young people to attend meetings such as the CPB or CIC Council. E.G. a bowling trip if you attend a set number of meetings. Also some of the budget will be used for publicising materials such as T-shirts etc, once a logo & name has been identified for the CIC Council, which should have occurred by the January meeting.</p> <p>It is doubtful that the full £10,000 budget will be spent.</p>	<p>Children In care Council</p>	<p>Ongoing</p>
<ul style="list-style-type: none"> <i>One off event to be held to ask children and young people about their ideas for the website/facebook page.</i> This was discussed at the last CIC Council meeting and a website was agreed rather than facebook. Corporate Comms suggest the costing will be between £200 - £4000. A business case needs 	<p>Christine</p> <p><i>Pat Higgs - To contact Volunteer sectors re- possible help in designing a webpage as part of</i></p>	<p>Ongoing</p>

<p>to written. Communications is currently upgrading the Doncaster website and this could take up to months to complete. This is to be discussed further at the next CIC Council meeting.</p> <p>Update – Christine explained that they are still working on the website idea and they have received varying information regarding the cost of this. A business case has been submitted for approval. They hope to have the website set up and running by Sept 2013. Ian informed that Wakefield have a brilliant website that the young people were heavily involved in designing and creating, and it has been a great success.</p> <p>Update – Christine informed it is going to cost £2000 to design and set up the website. The business case will be completed before Christmas and the young people have to present this business case before the approval board. Templates are being sent from the IT department so that the young people can plan and design how they want the website to look and what they want on it. The website will be open to anyone but there will also be a section which requires a username and password, which every young person will be given. There will be a blackboard section, and a forum which will be enable young people to talk to young people from other CIC Councils. The website is hoped to go live by September 2013. It is not yet been decided who will update the website once it has gone live.</p>	<p>6</p> <p>their project. Chris Pratt is to speak to Mil Vasic re-Doncaster Apps.</p> <p>Visit to be arranged to Wakefield to discuss their website</p> <p>Young people to be involved in designing and creating the website</p>	
<ul style="list-style-type: none"> • <i>CIC Council presentation should be distributed to as many people as possible.</i> Christine said she had emailed it to the IROs, Tim Clayton, Robert Snape and Winston Davidson. Christine is sharing the information at the next BCIC meeting and directing this to schools. <p>Update – the presentation wasn't shared at the BCIC meeting due to lack of time</p>	<p>Christine to distribute to more people</p> <p>Christine to put on the agenda for the next BCIC meeting</p>	<p>Ongoing</p>
<ul style="list-style-type: none"> • <i>CIC Council to present the 'Pledge' at next CPB</i> 	<p>To continue at the</p>	<p>On going</p>

<p>be amalgamated and distributed for consultation. This will be discussed at February CPB meeting and a finalised Pledge should be ready for distribution by March 2013.</p>	<p>other members and obtain their ideas for the 'Pledge'</p>	
<ul style="list-style-type: none"> • <i>Young people being trained on how to complete inspections.</i> This is in process. Chris Pratt asked the young people if they are interested in volunteering for this. John-Paul, Danny, Raza and Jamie volunteer. 	<p>Debbie Burton to provide an update to February CPB meeting</p>	<p>Ongoing</p>
<ul style="list-style-type: none"> • <i>Proposal from housing.</i> Item deferred to next meeting. Gary Wells had given a brief back ground on Doncaster's Housing and Arts project at previous meetings. Ruth updated the meeting – Brief summary of the project: In conjunction with DARTS, the aim is to set up training homes for young people from age 15yrs, to help prepare them for the transition to independent living such as cooking, gardening, cleaning etc. These will NOT be residential homes. Young people will attend on a daily basis. Darts are already working with a group of young people who may be interested from the Hub. Ruth would also like involvement from other young people and the Care Council at the workshops. Currently looking at property in the Balby area. They have looked at various properties including the building what used to be St Wilfred's. 	<p>Ruth</p> <p>JP and Chris to take this information to the next CIC Council meeting.</p> <p>Ruth Winter to attend February CPB meeting to provide a progress report.</p>	<p>Ongoing</p>
<ul style="list-style-type: none"> • <i>Increased communication about CIC Council and CPB.</i> Chris Hickson this is on the foster carers' representatives' agenda, and it has also been passed on to Tim Clayton. 	<p>Foster carers' representatives</p> <p>Arif to take back and request update from Tim.</p>	<p>Ongoing</p>
<ul style="list-style-type: none"> • <i>Workshop on education, employment and training opportunities for young people.</i> Winston Davis 16+ Service introduced some young people to discuss and answer questions 	<p>CYPS Education Service</p>	

on their experiences.

The main barriers discussed were:

- No or low formal qualifications
- Interview panel not 'seeing' past the paper application.
- Not all young people received help e.g. if not seen as having difficulties
- Poor behaviour can result in adults stereotyping them and their ability.
- Issues within school resulting low qualifications or attendance

The outcomes of the group discussion on possible strategies were:

- Provide work experience
- Provide support when we are ready
- Organise better support for the interview process at apprenticeship and pre – apprenticeship level
- Review interview process
- Help young people identify career choices earlier so they can be guided and helped.
- Help within the community
- Ensure mentoring or advocate is available.

Chris Pratt explained the work which has recently started to enable young people to access apprenticeships/ pre apprenticeships/ work experience within the council. This has been agreed at the highest level.

It was suggested that a DVD of young people's view's and experiences could be produced and presented to the CPB. Christine would also share this at the Designated Teachers Conference to be held in January 2013.

Update – an apprentice programme is being developed that will offer all young people an appropriate apprenticeship scheme or pre apprenticeship training if necessary. It is a 2 phase programme with the first year being on a small scale to ensure that the scheme works and by the second year the scheme will be fully fledged with numerous apprenticeships available. In year 9 the young people will have an aspirational interview where their possible

<p>future career aspirations will be discussed. An appropriate apprenticeship placement will hopefully be sought to match their preferred career by year 11. Work is on going to ensure that apprenticeships are being created that young people actually want to do.</p> <p>Update – A donation of 16 mountain bikes has been made, which could be used to help young people access apprenticeships or work more easily. Chris Hickson volunteered to perform the maintenance on the bikes and to set up maintenance courses, so that the young people can learn to maintain their own bike.</p>	<p>Christine to bring details of the apprentice scheme to February CPB meeting</p>	
<ul style="list-style-type: none"> • <i>More foster carers should be involved in the CPB.</i> 	<p>Chris Hickson to ask at the next foster carers' representatives meeting to enquire if there are any more foster carers who would like to attend</p>	
<ul style="list-style-type: none"> • <i>Number of apologies at every meeting.</i> Each person should ensure their service is represented at the meeting if they cannot attend. There are a number of members who have not attended for a number of months. 	<p>Kate to email Chris Pratt a list of members who regularly don't attend, and he will write to them</p>	
<ul style="list-style-type: none"> • <i>Redesign pathway plan.</i> Ian informed he wants young people to be involved in redesigning the pathway plan, as the plan is for them and should be written with their social worker rather than the social worker completing it without ascertaining the young person's views. 	<p>Danny to be involved in redesigning the pathway plan</p>	

Update from CIC Council

A graphic designer attended the last meeting to discuss the new logo and to explain which designs will work best. One of the names was not suitable for a logo, therefore the designer is going to design a number of different logos using the other two proposed names. These designs will then have to be distributed to a wide group of young people to decide which will be the new logo and name for the CIC Council. The Youth Council has asked that the CIC Council present what they have been doing at February meeting.

Savangh confirmed the CIC Council had agreed that Ian could attend the next CIC Council meeting. CIC Council meetings for 2013 have been moved to a different date so that they do not occur in the same week as the CPB.

The Pledge

Suggestions for the Pledge:

- We will provide stability for children and young people in care, both in their placement and school, and make sure that they quickly become part of a loving and caring family, on a permanent/long term basis.
- We will ensure that children and young people have a stable school place and are supported to achieve the best education results to given them the chances in life that they deserve.
- The Council as a responsible corporate parent and the largest employer in Doncaster will provide all possible opportunities for children and young people in care and care leavers in regard to work experience, mentoring, pre-apprenticeships and apprenticeships, and employment
- Advocate for child
- Do best in education
- We have a responsibility to ensure all relevant communication is distributed to all children and young people in care, and their foster carers
- All the different person responsible for caring for children and young people should work together
- We will raise the standards of professionals
- Strengthen the role of the Child in Care Council by ensuring it is part of the approval process for any policy or procedure related to Children in Care and to ensure that the Council also has the power to commission the drafting of any such policies and procedures.
- To have young people trained in providing the Total Respect and participation training programme and for this training to be mandatory for all professionals working with Children in Care .

The next meeting is scheduled for Tuesday 5 February 2013.